



15<sup>th</sup> December 2017

## Richmond Hill Primary Academy Voluntary Academy

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Dear Parents/Carers of Year 1 pupils

### Visits 2017/2018

We would like to provide you with information about proposed visits in your child's class for the remainder of the academic year 2017/2018. This will enable parents to receive payment details well in advance and budget accordingly.

In the current climate of budget cuts to schools nationally, we have had to make the decision to inform parents that if visits are not fully supported by ALL parents and paid in full at least 5 weeks before the planned visit date or sooner if there is a specified cancellation fee attached to the booking, then it will be necessary to cancel the visit.

Could you please complete the information attached to this letter to confirm if you are willing to support these visits and return it to the Academy Office by **Monday 18<sup>th</sup> December 2017**. You will be informed by text message if the proposed visits are confirmed. Once visits are confirmed they will appear on your child's parentpay account for payment to be made by a specified date.

Prior to the visit we will also provide you with further information about the arrangements for the day of the visit e.g time of departure/return to school etc.

### Year 1 – 2017-2018

Date of Visit	Venue	No. of pupils	Entrance Cost per pupil	Bus Cost per pupil	Insurance per pupil	TOTAL COST per pupil & deadline date for payment
05/12/17 <b>VISIT ALREADY TAKEN PLACE</b>	Cast Theatre <b>FOR INFORMATION ONLY- VISIT ALREADY TAKEN PLACE</b>	52	£11.68	£4.67	£0.15	£16.50 <b>FOR INFORMATION ONLY - VISIT ALREADY TAKEN PLACE</b>
Wednesday 24 <sup>th</sup> January 2018	Magna – To support the work we are doing in Science	52	£6.63	£7.20	£0.15p	£13.98 Deadline- Wednesday 17 <sup>th</sup> January 2018
Wednesday 20 <sup>th</sup> June 2018	Tropical Butterfly House (Sheffield) – To look at animals and their habitats	52	£7.28	£8.80	£0.15p	£16.23 Deadline - Wednesday 16 <sup>th</sup> May 2018

Yours sincerely

Debbie Secker  
Principal

*The Rose Learning Trust.*



TRANSFORMING FUTURES COLLABORATIVELY

Please return to the Academy Office with the completed medical form no later than  
Monday 18<sup>th</sup> December 2017

**VISITS 2017-2018 – YEAR 1**

Name of Pupil:- \_\_\_\_\_ Class:- \_\_\_\_\_

Date of Visit	Venue	TOTAL COST per pupil	✓ Yes I fully support the following visit(s)	X - No I do NOT support the following visit(s)
Wednesday 24 <sup>th</sup> January 2018	Magna	£13.98		
Wednesday 20 <sup>th</sup> June 2018	Tropical Butterfly House (Sheffield)	£16.23		

**Please tick the following as appropriate**

I agree for my child to participate in the above visits. I enclose a **completed medical form and agree to pay the full amounts via ParentPay or with a barcoded letter at a PayPoint outlet by the stated deadline.**

**For Reception/KS1 children on UFSM only:-**

My child has a UFSM, please provide a school packed lunch

**Or**

My child has a UFSM, but I will provide a packed lunch

**I would like to volunteer as a parent helper on the visit to:-**

Magna

Tropical Butterfly House (Sheffield)

Signed:- \_\_\_\_\_ Person with Parental Responsibility

Date:- \_\_\_\_\_