



20th April 2018

Richmond Hill Primary Academy Voluntary Academy

Principal Mrs D Secker
Melton Road
Sprotbrough
Doncaster DN5 7SB

Phone: 01302 782421
Fax: 01302 789609

E-mail: pa@richmond.doncaster.sch.uk

Dear Parents/Carers of Reception pupils

Visits 2017/2018

We would like to provide you with information about proposed visits in your child's class for this academic year 2017/2018. This will enable parents to receive payment details well in advance and budget accordingly.

In the current climate of budget cuts to schools nationally, we have had to make the decision to inform parents that if visits are not fully supported by ALL parents and paid in full at least 5 weeks before the planned visit date, or sooner if there is a specified cancellation fee attached to the booking, then it will be necessary to cancel the visit.

Could you please complete the information on the reverse of this letter to confirm if you are willing to support these visits and return it to the Academy Office by **Friday 27th April 2018**. You will be informed by text message if the proposed visits are confirmed. Once visits are confirmed they will appear on your child's parentpay account for payment to be made by a specified date.

Prior to the visit we will also provide you with further information about the arrangements for the day of the visit e.g time of departure/return to school etc.

Reception – 2017 - 2018

Date of Visit	Venue	No. of pupils	Entrance Cost per pupil	Bus Cost per pupil	TOTAL COST per pupil & deadline date for payment
Wednesday 18 th July 2018	Chatsworth Farm – To learn about animals and their habitats.	56	£6.90	£9.82	£16.72 - Deadline Monday 18 th June 2018
05/12/18 VISIT ALREADY TAKEN PLACE	Cast Theatre – To see Beauty & the Beast	54	£11.68	£4.67	£16.50
13/03/18 VISIT ALREADY TAKEN PLACE	Hill House – To participate in a session with a visiting author Caryl Hart.	56	N/A	£4.07	£4.22

Yours sincerely

Debbie Secker
Principal

The Rose Learning Trust.



TRANSFORMING FUTURES COLLABORATIVELY

Please return to the Academy Office with the completed medical form no later than
Friday 27th April 2018

VISITS 2017-2018 – RECEPTION

Name of Pupil:- _____ Class:- _____

Date of Visit	Venue	TOTAL COST per pupil & deadline date for payment	✓ Yes I fully support the following visit(s)	X - No I do NOT support the following visit(s)
Wednesday 18 th July 2018	Chatsworth Farm	£16.72 - Deadline Monday 18 th June 2018		

Please tick the following as appropriate

I agree for my child to participate in the above visits. I enclose a **completed medical form and agree to pay the full amounts via ParentPay or with a barcoded letter at a PayPoint outlet.**

For Reception/KS1 children on UFSM only:-

My child has a UFSM, please provide a school packed lunch

Or

My child has a UFSM, but I will provide a packed lunch

I would like to volunteer as a parent helper on the visit to

Chatsworth Farm

Signed:- _____ Person with Parental Responsibility

Date:- _____