



14th November 2024

Dear Parents/Carers

CHRISTMAS 2024 AT RICHMOND HILL

We know at Richmond Hill, Christmas is a magical time where the whole of our school community comes together to celebrate and we are busy planning lots of Christmas activities, treats and fun for our children and community. Therefore, below you'll find an outline of events and activities the children will be involved in, along with dates to enable you to prepare in advance.

Christmas Wonderland (Shhhh) Monday 2nd December - Our fantastic light switch on is scheduled for 2nd December where Richmond Hill will burst into the Christmas spirit. There may be a number of special visitors on the KS1 and KS2 yards. All children are invited to come to school dressed in a Christmas jumper/t-shirt/non-uniform.

From **Monday 2nd December** - We will be holding weekly 10 minute advent openings for our children which will outline the festive activities they will be involved in during class time. These will be revealed on a weekly basis until the last week before the Christmas holiday, when there will be a daily countdown! We don't want to spoil all the surprises that await, but there are some you need to be aware of in advance. **This year something extra special will appear in the afternoon of the 2nd!**

Thursday 5th December

Reception, Year 1 and Year 2 visit to the Cast Theatre to watch an exciting performance of **Jack and the Beanstalk** from 9.00am-12.30pm.

Thursday 5th December

Christmas Cinema Experience! After School Event

We would like to invite children from **KS1 (Y1-Y2) and KS2 (Y3-Y6)** to our Christmas Cinema Experience to watch a screening of some family favourite Christmas films, which this year are:-

Y1/Y2 - Polar Express

Y3/Y4 – The Christmas Chronicles

Y5/Y6 – How the Grinch Stole Christmas

Tickets costs £3.50 which includes entry to the screening plus a small tea of a hot dog/Christmas chocolate lolly and a drink. This event will take place after school from 3.00pm-5.00pm.

Y1/Y2 pupils - Polar Express - children are invited to bring their PJs/dressing gowns in a named bag on the morning of the 5th to get changed into before the film starts.

Y3-Y6 pupils – are invited to bring a Christmas top/jumper to get changed into before the films start.

At the end of the event KS1 children will leave via their classroom doors and KS2 will exit school via the KS2 gate.

Children not attending this event will leave school at their usual time but will use the main school entrance.

Please also complete the consent form via the following link to confirm your child's attendance and who will be collecting them at 5.00pm – please note Y5/Y6 children will not be allowed to walk home alone from school at this late time and will also need collecting. **This is a two step process:-**

1 - complete the consent form via the following link no later than **noon**

Monday 25th November.

2 – make the payment on your ParentPay account.

<https://forms.office.com/e/ayzwZT6juv>

Monday 9th December – after school event

Richmond Hill Primary Academy **Choir Christmas Performance** at the Dome – choir members and their families only.

Tuesday 10th December or Wednesday 11th December Christmas Performances

All performances will be held in the hall accessed via the main school entrance - doors open 15 minutes before performance times. As performances are in year groups there will be adequate space if you want to bring along other family members. Our School Ambassadors will be holding a Christmas Raffle at all the performances. Any donations for prizes will be gratefully received by the main school office up to Monday 9th December. Our School Ambassadors will be making the draw some time during Thursday 12th December so we will be sending a text/email to parents with the winning numbers which you can then share with other family members who may have bought tickets. On entry, any prams/pushchairs will be directed to a storage area near to the office. If any adults attending any of the performances require disabled access (particularly if using a wheelchair) to the hall please contact a member of the Academy Office **no later than the day before**. All performances will be 30-45 mins approx. with the exception of Year 6 which will last 1 hour.

Year 6 Performance only – if you have children in other year groups they will be brought to the hall at the end of the Y6 performance, so you do not need to rush to collect them from their usual exits.

Important notice:-

For the safety and privacy of all our children, we kindly request photographs taken during the performance are for **personal use only**. After each performance we will arrange a photo opportunity for pupils who have photo permissions. This ensures we respect the wishes of all families regarding their

children's privacy. Please access your Arbor Parent Portal to check and update photo preferences.

Tuesday 10th December

Christmas Performances – duration between 30-45mins with the exception of Y6 which is 1 hour

9.00am Christmas Performance – Year 2

10.30am Christmas Performance - Reception

1.00pm Christmas Performance – Year 4

2.15pm Christmas Performance – Year 6

Wednesday 11th December

Christmas Performances – duration between 30-45mins

9.00am Christmas Performance – Year 3

10.30am Christmas Performance - Nursery

1.00pm Christmas Performance – Year 1

2.15pm Christmas Performance – Year 5

Nursery Christmas Performance on Wednesday 11th December

10.30am Christmas Performance for **ALL** nursery children with a final rehearsal taking place during the morning session.

Beginning of week nursery children should come into school for 8.35am as normal. Parents are invited to join us at 10.30am for the performance in the hall. At the end of the performance the beginning of week children will return to the Nursery classroom to collect their belongings before they leave school. Parents are asked to go immediately at the end of the performance to collect their child from nursery, using the normal KS1 gate to access the nursery classroom exit.

End of week nursery children should come into school for 8.35am to be able to participate in the final rehearsals taking place during the morning and will stay with us for lunch on this day only, finishing at 3.00pm as usual (please remember to book your child's extra lunch on the Wednesday or send them with a packed lunch if that is their primary meal choice). Parents are invited to join us for the 10.30am performance.

30 hours nursery children – should come into school for 8.35am as normal with the usual 3.00pm finish times with lunch time arrangements unaffected.

Parents are invited to join us for the 10.30am performance.

Thursday 12th December

Christmas Jumper Day – All children, including Nursery, are invited to come to school dressed in Christmas jumpers/t-shirts/non-uniform. There will be an option to make a donation to Save the Children **via Parentpay** and we will then send on our Richmond Hill total direct to the charity.

Friday 13th December

Christmas Fayre

Children from **Reception to Year 6** will be invited to enjoy the wonders of our Christmas Fayre in the hall during the school day where there will be lots of amusement games and stalls like splat the rat, hoopla, hook a duck and many many more attractions for everyone to enjoy. Tickets are £1 for 5 tickets or £2 for 10 tickets – payment via ParentPay. Anyone with a win on any of the games will be given a winner's token to be exchanged at Santa's Shop.

Monday 16th December

Hot/Cold Drink & Cookies Morning/Afternoon Break for children in **Reception to Year 6** – Tickets cost £1 (warm 'hot' chocolate or jingleberry juice) payment via ParentPay.

Monday 16th December

We will be holding our famous **Chocolate Raffle** in each year group, from **Nursery to Year 6** - tickets cost 50p each payment via ParentPay. The draws will be held at some time during the 16th.

Monday 16th December

Name the Christmas Puddings! - tickets cost 50p each payment via ParentPay for **Nursery to Y6**. The draws will be held at some time during the 16th.

Tuesday 17th December

Christmas lunch is served to the children, this is open to **all** children, including Nursery (if they attend on Tuesdays).

For children who usually have a school meal as their primary meal choice – parents should complete the meal booking and payment via Parentpay for the full week w/c 16th December as normal. You do not need to do anything extra.

For children who usually have a packed lunch as their primary meal choice - you can choose to book them a Christmas lunch just for that one day - booking and payment via Parentpay.

Please note:-

1. Children who have a packed lunch as their primary meal choice only - for Schools' Catering pre-ordering purposes, as this will increase the numbers of children usually having a school meal, we will be sending parents of these children a link to a form to let us know if you are going to book a lunch just for that one day.
2. ParentPay are unable to update their system so the meal choice for the 17th will still show as Beef Pie/Pasta Bake. But all pupils who have a school meal selected for this day on ParentPay will be served a Christmas dinner.

Wednesday 18th December

Christmas Sing-a-Long Reception to Y6 pupils will come together in the hall to sing some festive Christmas classics!

Wednesday 18th December – after school event

Choir Christmas Music Collaboration with Barnburgh Male Voice Choir (Choir members and their families only).

Wednesday 18th December

Christmas Party Afternoon – Children in **Reception to Year 6** can attend school in party dress **all day** to minimise changing, with lots of games and activities. We invite pupils to bring in an individualised box of party treats for their own consumption, but please remember they will have already had lunch. Please ensure your child's name is on the container along with 'Christmas Party'. Sensible footwear with their usual warm coat is advised as children will still be going outside for break/lunch time.

Nursery Christmas Parties – As above + Beginning of the week children will have their party in the morning and end of the week children in the afternoon. Children attending all day (30 hrs) will join in with both parties with staff ensuring their party treats are enjoyed across the day without affecting their lunch.

Please ensure you do not include nuts or nut products in your child's party treats as we have children in school with severe allergies.

Thursday 19th December

Santa Dash – Reception to Year 6 pupils. Weather permitting, Mrs Scanlon (PE Lead) and Mr Butler (Sports Instructor) have organised a separate Santa Dash for each year group. Children are invited to wear a Santa hat or other festive headwear. As we will be doing the Santa Dash on the field this year, children should bring the following in a bag on the day to get changed into:- A pair of trainers and tracksuit bottoms/skins/leggings which you don't mind if your child gets muddy. A spare pair of socks as well would be advisable for after the Santa Dash, just in case they're needed.

Friday 20th December

Bingo Bongo – Eyes down at Richmond Hill's Bingo Hall! Children in Reception to Year 6 will be invited to the hall in their year groups, during the morning of the 20th to enjoy an absolutely fabulous game of Bingo!

Friday 20th December

Fun **Christmas Games** in classrooms in the afternoon will mark the end of our Christmas activities. School uniform to be worn today. Children in **KS1/KS2** are allowed to bring a toy or a game to school, one which doesn't make too much noise and doesn't have too many small pieces. Please make sure items are clearly marked with your child's name on. It is advisable not to allow them to bring expensive or irreplaceable items, as the school cannot be held responsible for breakages and losses. Children in **Nursery and Reception** do not need to bring their own toys, as games and activities will be arranged by their class teachers.

KS2 children can bring electronic devices/games consoles but only if accompanied by permission from parents written in your child's diary – however, recharging of electronic devices/consoles is not allowed on school premises. Please note:- electronic devices/games consoles must not be used to record videos, take photos, access chat rooms/social networking sites or send messages.

Y6 only – Y6 pupils with permission to bring a mobile phone to school may have access to their phones in the afternoon on airplane mode to play games only.

Please note that all events take place during the school day with the exception of the Cinema Experience and the Choir Performances.

Christmas Holiday

School closes at 3.15pm on Friday 20th December 2024

School Re-opens on Monday 6th January 2025

We wish to thank you for your continued support.

Kind Regards



Debbie Secker

Principal

**Please see the following page for a guide to all the Christmas events
which have an associated cost**

Please note that if you choose for your child to participate in any of the events where there is an associated cost, then it will be possible to make an advanced payment via Parentpay which will be available shortly - please see details at the end of this update for deadlines.

Or alternatively, your child may bring money in an envelope on the day of the event (please see additional information with regards to arrangements for the Christmas Cinema experience on 5th December where a consent form is also required). All proceeds towards school funds.

If your child has specific dietary requirements and is participating in any of the events involving food/drink, please contact a member of the Office Team.

Please ensure your child's Arbor Pupil Profile is up to date.

RICHMOND HILL CHRISTMAS EVENTS

ALL EVENTS WILL BE HELD DURING THE SCHOOL DAY WITH THE EXCEPTION OF THE CINEMA EXPERIENCE AND THE CHOIR PERFORMANCES

If you choose for your child to take part in any of the following Christmas events, we've put together a quick guide about the associated costs/deadlines.

Please note:- the payment option for events will be available on all applicable Parentpay accounts shortly. If you choose to pay in advance then once you have processed the payment then that item will be removed from Parentpay. If it's still showing it means your payment hasn't been completed.

Alternatively, if you do not process payments in advance on Parentpay then your child may bring cash on the day of each of the events. Please note arrangements for the Cinema Experience also requires a completed consent form.

Event	Date	Advance payment via Parentpay	Deadline to complete payment via Parentpay
Christmas Cinema Experience for Y1-Y6 Pupils CONSENT FORM MUST ALSO BE COMPLETED	Thursday 5th December	£3.50 per child	Noon on Monday 25 th November (this is for both the payment and also completion of the consent form)
Christmas Jumper Day All Pupils (inc Nursery)	Thursday 12th December	Any amount – this is an optional donation to the Save the Children which will be sent on to the charity	Thursday 12 th December
Christmas Fayre Reception to Y6 Pupils	Friday 13 th December	£1 for 5 tickets or £2 for 10 tickets	Monday 9th December
Chocolate Raffle All Pupils (inc Nursery)	Monday 16 th December	Tickets 50p each	Monday 9th December
Name the Christmas Puddings All Pupils (inc Nursery)	Monday 16 th December	Tickets 50p each	Monday 9th December
Hot/Cold Drink & Cookies Reception to Y6 Pupils	Monday 16 th December	£1 per child	Monday 9th December
Christmas Lunch All Pupils (inc Nursery)	Tuesday 17 th December	Complete meal booking and payment on Parentpay – usual process	

